

Instructions to organize a building



Jumaane Williams for the 45th "CHANGE for the Community"

Instructions

Thank You!! You are about to participate in one of the most effective ways to be a part of the "CHANGE" and feel what its like to work on a community organizing campaign.

First: Either print and make copies of the Candidate Bio (B&W is fine) or contact us and tell us how many copies you need.

The objective is to place a bio on every door. (Do not ring doorbells)

Second: Please read the instructions, print and fill out the form. If you have any questions please call us at 347 299-4791 or e-mail us at info@jumaanewilliams.org

How to complete the form

Column 1 (Building Address)	Put Address of the building your distributing campaign info (One building One row (Across))
Column 2 (Day/Date Started)	Put the day and date you started distributing the campaign info
Column 3 (Day/Date Completed)	Put the day and date you completed distributing the campaign info <i>Tip: Complete this when you have completely finished with the building</i>
Column 4 (Floors in Building)	Put the amount of floors in the building. If possible estimate how many apartments too
Column 5 (Floors Completed)	Put the amount of floors you completed. If possible estimate how many apartments too. <i>Tip: If you did not complete the building. Please put which floor you started and where you stopped</i>
Column 6 (Notes)	Put any notes you thinks than Campaign should know about. i.e super said know or saw other campaing info

Third: When you are done please contact the Campaign so we can arrange a time to get your sheets

Welcome to the Team and Thanks Again!!!



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"CHANGE for the Community"**

Building Distribution Form

	Building Address	Day/Date Started	Day/Date Completed	Number of Floors in Bldg	Number of Floors Completed	Notes
1						
2						
3						
4						
5						
6						

Your Name _____ Your E-mail _____

Best Contact Number _____ Your Address w/Apt # _____